

## Terms and Conditions (Volunteering at 365CPS)

- 1. 365CPS reserves the rights to terminate the volunteering related service or activity due to any infringements of terms and conditions or legislations in the best interests of 365CPS, its members, beneficiaries and staff.
- 2. The organisation will not be held responsible for any injury or loss of property sustained as a result of any participation in activities or duties by 365CPS and its associates.
- 3. All volunteers must uphold the reputation and image of the organisation (365CPS) in due respect for its mission and values.
- 4. All volunteers must adhere to the rules and regulations stipulated by 365CPS.
- 5. 365CPS acknowledges the commitment put forth by all volunteers and hope that volunteers would also respect our support commitment to our members, beneficiaries and staff.
- 6. 365CPS will do to the best of its ability in informing all volunteers on any cancellation or postponement of activities with advanced notice of at least 3 working days except due to unforeseen circumstances.
- 7. All volunteers' personal data will be used and collected in accordance and in compliance with 365CPS's PDPA guidelines. For enquiry on such matters, do contact our DPO.
- 8. All volunteers must conduct himself/herself in the best conduct and in accordance to the guidelines given by 365CPS at all times in carrying out their volunteering duties regardless of locations.
- Volunteers are expected and obligated to inform 365CPS immediately of any conflict
  of interests, safety violations or medical situations either during registration or when
  it arises.
- A mutual communications channel will be established between 365CPS and all
  volunteers for the purpose of assessing the welfare of volunteers and also to seek
  feedback where necessary.
- 11. Volunteers should not establish any personal contacts with 365CPS members, caregivers, beneficiaries or staff without prior consent from the volunteer management executive, unless necessary due to one's volunteering duties.