

PRESIDENT REPORT 2013

FORWARD

1. 2013 is a year where the Society celebrated its 10th year of establishment. We were honoured to have our Patron, Mayor of North West District and MP for Bukit Panjang Constituency, Dr Teo Ho Ping, to grace the 10th Anniversary cum Gala Charity Dinner on 11 October 2014 at the Civil Service Club at Bukit Batok.
2. The challenges faced by the Society are to raise fund, recruit volunteers and to build a Day Care Centre to continue our mission to serve the community through Cancer Prevention and Cancer Care measures.
3. The Society has served 7.9% more patients in 2013 as compared with 2012. It has also expanded its patient care services to include Wellness programs and Detox Camps. We are pleased that the Society has a surplus \$178,208 in the year, or a total income of \$664,120 against a total expenditure of \$485,912.
4. We thank the staff, volunteers, EXCO members and organizations supported our various fundraising effort as well as prudent in spending while working hard to meet our services goals.
5. Below are the summary on key patient care, fundraising, administrative and HR matters.

PATIENT CARE

6. As at 31 December 2013, the Society has a total of 299 cancer patients under its register, or 7.9% more than the 277 cancer patients as at 31 December 2012. For the whole year of 2013, the Society took on 22 new cancer patients while 25 existing/new cancer patients passed away during the year. We were glad to note that 21 of the cancer patients were discharged by the doctors from further cancer treatments due to good recovery.
7. The Society's patient care services have expanded in the year, with the setting of specialized wellness facilities using wellness equipment set up in the Society's premises by 2 companies on a trial at no cost basis, more visitations to the patients and more love lunches held. More details are given in paragraphs 8 to 11 below. The expanded services were also made possible with an increase patient care group comprising 7 permanent staff (from 5 in 2012) and 113 volunteers (from 68 in 2012).
8. Individual attention, counselling and financial assistance continued to be the key patient care services by the patient care group for the individual patients. Specifically these include:
 - a) 274 visit to the patients (and their families) at their home or in the hospitals were made.

- b) 566 special calls (at about 199 man-hours in time spent) to care and counsel the individual patients were made. It was about 500 such phone calls with about 167 man-hours in time spent were made in 2012.
 - c) 720 wellness sessions (a total of 1,254 man-hours) were held at the Society's premises. The wellness sessions were using the Infra-Red mattress equipment by Summit Int'l Lily (S) PL and 4 units of Electromagnetic wellness machine donated by Emtech Wellness International Private Limited on a trial use basis.
 - d) 8 of the needy patients received a total of \$8,400 in financial aid from the Society, ranging from \$300 to \$2,100 per person. The financial aid was distributed under the Society's Financial Support for Needy Patient Scheme.
9. 10 Monthly Love Lunches were held at the Church of Good Shepherd at the Dundee Road in Queenstown. Please see details in paragraphs 11 below.
10. In addition, 10 needy families were also visited during the CNY period and each of them was blessed with a \$100 Ang Pow (cash) from the Society.

Major Patient Care Events/Activities

- 11 Major activities organized by the Society in the year include the following:
- a) 10 monthly Love Lunches were held at the Church of Good Shepherd. The content of the love lunches were enriched with specially invited speakers to share cancer care and related health tips and advisories. The speakers included our love ambassadors Media Corp News Anchor Ms Carol Chiam & Radio 97.2 DJ Violet Fenying, our Nutrition Committee chairman and renowned nutrition consultant Ms Anna Phua, Dr Jeff Chang, Mr Philip Chen, Mr Edwin Low, Mr Winson Lim, TCM Mr Clement Ng and our cancer survivor Ms Shirley Too. They spoke on topics like "What is Cancer", "Cause of Cancer", "Learning to fight Cancer", "Right Cooking Temperature" and "Is Massage suitable for Cancer Patient?" The monthly sessions have an average attendance of 89 people and activities.
 - b) A new series of daily Detox Exercises regime held at the open field next to the Commonwealth MRT station. In addition to the existing Detox Exercise groups in 15 locations with an average of 238 people attendance across the island.
 - c) Outreach to 2 organizations and 7 churches offering health talk opportunities. These include Tiong Bahru RC, Lower Delta RC, Yong Care Centre, Chapel of the Resurrection, Toa Payoh Chinese Methodist Church, Fu Ling Church, Providence Presbyterian Church (Orchard), St James Church and Marine Parade Christian Centre. The speakers include Volunteers like Ms Ming Su Ha and June Low, Media Corp News Anchor Ms Carol Chiam, Ms Anna Phua and Dr Raymond Yuen.
 - e) 2 Detox camps were held at the society office and East Malaysia Sabah and have attracted 70 and 32 people respectively. Invited speakers are our Nutrition Committee chairman and renowned nutrition consultant Ms Anna Phua, Vincent

Ho of Oasis Hope, Rina Chan of JC Living Stream Pte Ltd, Roger Ng of Emtech Wellness Int'l PL and Rev Xu ShuYue from Taiwan. The camp programs covered topics like “Cause of Cancer”, “Holistic Care”, “Drink Healthy Water” and Detox exercises.

FUNDRAISING

12. In year 2013, the Society has organized 3 major fundraising projects as highlighted in the paragraphs below and raised a total of \$408,797. The nett collection was \$373,924 after deducting the expenses incurred.

Major Fundraising Projects

13. The 3 fundraising projects are summarised as follows:
- a) 365CPS 10th Anniversary Celebration cum Gala-Charity Dinner held on 11 October 2013 at the Hilltop Garden Restaurant at the Civil Service Club at Bukit Batok. The event was attended by about 550 guests graced by Dr Teo Ho Ping, Mayor for the North West District and MP for Bukit Panjang Constituency. The highlight of the evening was a “Go-Bald” Charity Drive whereby 20 volunteers (including our Society’s President, Executive Director and Manager Patient care) shaved their head bald and raised a total of \$342,038.
 - b) 365CPS Flag Day held on 7 December 2013. The event raised a total of \$48,317 with the help of more than 200 volunteers from the Chinese Ministry of the Church of Our Saviour, schools and the Society’s volunteers and staff.
 - c) Charity Show sponsored by Suntec International Group held on 2 November 2013 at the Church of Our Saviour. The performers include artistes from the Zhuhai Performance Group (a performing group from the Chinese People Republic of China) and local artistes groups. The event has attracted about 800 audiences raised a total of \$18,442.

ADMIN AND HUMAN RESOURCES

Changes in the Constitution

14. An Extra-Ordinary General meeting was called on 29 September 2013 to consider proposed amendment to Clause 10.1.1 of the Constitution to revise the composition of Ordinary Committee Members in the Committee from “11 Ordinary Committee Members” to “Up to 5 Ordinary Committee Members”. This is to enable more efficient set up of the EXCO as it could only attract 4 persons as Ordinary Members over the past 5 years.

New EXCO Members and Sub-Committees

15. On the Annual General meeting held on 21 April 2013. Two new EXCO members were elected. They are Dr Raymond Yuen and Ms Anna Phua.

16. They were also appointed to head two new sub-committees, or the Medical and Nutrition Sub-Committees chaired by Dr Raymond Yuen and Ms Anna Phua were formed in 2013 respectively.

- a) Dr Raymond Yuen has been a Medical consultant of 365 Cancer Prevention Society. He was also a former President of CareCancer Society and is currently a physician in charge of Hosanna Medical Centre.
- b) Ms Anna Phua has more than 37 years of culinary experience. She is a nutrition expert, F&B consultant and the principal of Anna's Cooking Arts. Ms Phua has been volunteering herself as Food Therapy Consultant of 365 Cancer Prevention Society. Her experiences in nutrition will definitely enhance our services in preventing and fighting cancer.

Friends of 365

17. There were a total of 735 Friends of 365 as at 31 December 2013, as compared with 389 on 31 December 2012.

Recruitment of Executive Director

18. Mr Ben Chua Teck Sim joined as the Executive Director of the Society wef 8 May 2013. He was a member of the EXCO from 2 June 2012 to 21 April 2013

Annual salary Review

19. A Salary Review Exercise for the staff was carried out in June 2013. EXCO approved the proposed revision for the adjustment effected from 1 July 2013. In December 2013 the staffs were also paid a 13th month bonus.

Staffing and Organization

20. Between 1 January 2013 and 31 December 2013 the Society has recruited 4 staff. They are Mr Lee Wing Thong, Mr Ben Chua, Mr Peter Tang and Miss May Chung.

NEW INITIATIVE

Day Care Centre

21. A Day Care Centre was proposed by our Medical Sub-Committees Chairman Dr Raymond Yuen. The estimate setup cost is about \$1 million. The ideal location will be the void deck of HDB flat with a floor area up to 5,000sqft. The proposed Day Care Centre will provide healthy food, fruit juices, exercises, support groups and other recreation activities to the recovering cancer patients visiting it daily.

Street Collections

22. APPCO has been appointed on 13 January 2014 for street collection services to raise at least \$2.5 million by end of 2014. The Society has also outsourced the management of donors to SG Global on 1 January 2014.

Care & Share Movement Grant

23. Executive Director has submitted to the Community Chest for their dollar to dollar funding support under a new initiative known as “Care & Share Movement” Scheme. The quantum would be capped at \$1 million or the Society’s annual IPC collection from 1 December 2013 to 31 December 2014 (whichever is lower). The approval has been obtained from the Community Chests 27 January 2014.

Charity Accounting Standard (CAS)

24. To switch from the existing Recommended Accounting Practice (RAP) 6 to “Charity accounting Standard (CAS)” by January 2015 to comply with the implementation of the Charities (Accounting & Annual report) Regulations 2011. Parallel run has started in January 2014.

Eric Chiam
President
365 Cancer Prevention Society

365 CANCER PREVENTION SOCIETY
(UEN: T03SS0046H)

REPORT AND FINANCIAL STATEMENTS
31 DECEMBER 2013

365 CANCER PREVENTION SOCIETY

STATEMENT OF THE MEMBERS OF THE SOCIETY'S COMMITTEE

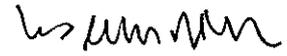
In the opinion of the members of the Society's Committee, the financial statements of **365 Cancer Prevention Society** (the "Society") set out on pages 4 to 18 are drawn up in accordance with the provisions of the Singapore Societies Act, Cap. 311 and Singapore Charities Act, Cap. 37, Singapore Financial Reporting Standards and Recommended Accounting Practice 6 so as to give a true and fair view of the state of affairs of the Society at 31 December 2013 and of its results, changes in funds and cash flows of the Society for the year then ended.

The Society's Committee authorised these financial statements for issue on 7 April 2014.

On behalf of the Society's Committee



Eric Chlam Soon Siang
President



Lye Soon Ngian
Treasurer

7 April 2014

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF 365 CANCER PREVENTION SOCIETY

Report on the Financial Statements

We have audited the accompanying financial statements of **365 Cancer Prevention Society** (the "Society"), which comprise the balance sheet as at 31 December 2013, and the statement of financial activities, statement of changes in funds and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

Society's Committee's Responsibility for the Financial Statements

Society's Committee is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Singapore Societies Act, Cap. 311 (the "Societies Act") and Singapore Charities Act, Cap. 37 (the "Charities Act"), Singapore Financial Reporting Standards and the Recommended Accounting Practice 6 and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair statement of financial activities and balance sheet and to maintain accountability of assets.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risks assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Society's Committee, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Charities Act, Singapore Financial Reporting Standards and the Recommended Accounting Practice 6 so as to give a true and fair view of the state of affairs of the Society as at 31 December 2013, and of the results, changes in funds and cash flows of the Society for the year ended on that date.

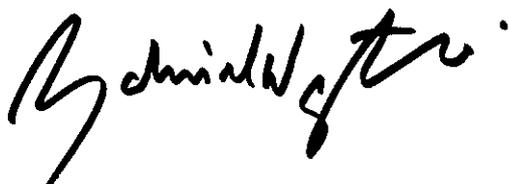
Report on Other Legal and Regulatory Requirements

In our opinion:

- a) The accounting and other records required by the regulations enacted under the Societies Act to be kept by the Society have been properly kept in accordance with those regulations; and
- b) The fund-raising appeal held on 7 December 2013 has been carried out in accordance with regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeal.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- a) The use of the donation monies was not in accordance with the objectives of the Society as required under regulation 16 of the Charities (Institutions of a Public Character) Regulations; and
- b) The Society has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



GABRIEL NG & CO
Public Accountants and
Chartered Accountants

Singapore
7 April 2014

365 CANCER PREVENTION SOCIETY

BALANCE SHEET AS AT 31 DECEMBER 2013

| | <u>Note</u> | <u>2013</u> \$ | <u>2012</u> \$ |
|--------------------------------|-------------|-------------------|-------------------|
| ASSETS | | | |
| Current assets | | | |
| Other receivables | 3 | 11,234 | 21,724 |
| Cash and cash equivalents | 4 | 1,047,376 | 833,619 |
| | | <u>1,058,610</u> | <u>855,343</u> |
| Non-current assets | | | |
| Property, plant and equipment | 5 | 29,131 | 31,973 |
| Total assets | | <u>1,087,741</u> | <u>887,316</u> |
| LIABILITIES | | | |
| Current liabilities | | | |
| Other payables | 6 | 37,958 | 15,741 |
| NET ASSETS | | <u>1,049,783</u> | <u>871,575</u> |
| FUNDS | | | |
| Unrestricted funds | | | |
| Unrestricted income fund | | | |
| General Fund | | 887,150 | 730,610 |
| Designated fund | | | |
| Care Cancer Fund | | - | 23,097 |
| Total unrestricted fund | | <u>887,150</u> | <u>753,707</u> |
| Restricted funds | | | |
| Restricted income fund | | | |
| Care Cancer Fund | 11 | 162,633 | 117,868 |
| TOTAL FUNDS | | <u>1,049,783</u> | <u>871,575</u> |

The accompanying notes to the financial statements form an integral part of the financial statements.

365 CANCER PREVENTION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2013

| | <i>Unrestricted fund</i> | | <i>Restricted fund</i> | | <i>Total funds</i> | |
|---|--------------------------|----------------|-------------------------|----------------|--------------------|----------------|
| | <i>General Fund</i> | | <i>Care Cancer Fund</i> | | | |
| | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| INCOME | | | | | | |
| Income from generated funds | | | | | | |
| <i>Voluntary income</i> | | | | | | |
| - Outright donations | 199,319 | 140,954 | - | - | 199,319 | 140,954 |
| - Donation-in-kind | 22,764 | - | - | - | 22,764 | - |
| | <u>222,083</u> | <u>140,954</u> | <u>-</u> | <u>-</u> | <u>222,083</u> | <u>140,954</u> |
| <i>Activities for generating funds</i> | | | | | | |
| - Charity dinner | 285,101 | 207,706 | - | - | 285,101 | 207,706 |
| - Fundraising events | 66,759 | - | 56,937 | 23,535 | 123,696 | 23,535 |
| | <u>351,860</u> | <u>207,706</u> | <u>56,937</u> | <u>23,535</u> | <u>408,797</u> | <u>231,241</u> |
| Income from charitable activities | | | | | | |
| - Sale of CDs, t-shirts, strips and books | 4,919 | 5,057 | - | - | 4,919 | 5,057 |
| - Receipts for Care Cancer Fund event | - | - | - | 500 | - | 500 |
| - Receipts for Health Camp | 20,177 | - | - | - | 20,177 | - |
| | <u>25,096</u> | <u>5,057</u> | <u>-</u> | <u>500</u> | <u>25,096</u> | <u>5,557</u> |
| Other income | | | | | | |
| - Advertising income | - | 6,500 | - | - | - | 6,500 |
| - Fixed deposit interest income | 4,026 | 1,994 | - | - | 4,026 | 1,994 |
| - Special employment credit | 3,138 | 2,441 | - | - | 3,138 | 2,441 |
| - Others | 980 | - | - | - | 980 | - |
| | <u>8,144</u> | <u>10,935</u> | <u>-</u> | <u>-</u> | <u>8,144</u> | <u>10,935</u> |
| TOTAL INCOME | 607,183 | 364,652 | 56,937 | 24,035 | 664,120 | 388,687 |
| LESS: TOTAL EXPENDITURES | (473,740) | (307,388) | (12,172) | (26,849) | (485,912) | (334,237) |
| SURPLUS/(DEFICIT) FOR THE YEAR | <u>133,443</u> | <u>57,264</u> | <u>44,765</u> | <u>(2,814)</u> | <u>178,208</u> | <u>54,450</u> |

The accompanying notes to the financial statements form an integral part of the financial statements.

365 CANCER PREVENTION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2013

| | Note | <i>Unrestricted fund</i> | | <i>Restricted fund</i> | | <i>Total funds</i> | |
|---|------|--------------------------|----------------|-------------------------|---------------|--------------------|----------------|
| | | <i>General Fund</i> | | <i>Care Cancer Fund</i> | | | |
| | | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| | | \$ | \$ | \$ | \$ | \$ | \$ |
| EXPENDITURES | | | | | | | |
| Cost of generating funds | | | | | | | |
| <i>Cost of generating voluntary income</i> | | | | | | | |
| - Patients expenses | | - | - | 12,172 | 20,297 | 12,172 | 20,297 |
| - Charity dinner | | 26,444 | 17,211 | - | - | 26,444 | 17,211 |
| - Fundraising expenses | | 8,429 | - | - | 6,552 | 8,429 | 6,552 |
| | | <u>34,873</u> | <u>17,211</u> | <u>12,172</u> | <u>26,849</u> | <u>47,045</u> | <u>44,060</u> |
| Cost of charitable activities | | | | | | | |
| - Care group salary | | 90,115 | 71,348 | - | - | 90,115 | 71,348 |
| - Employer's CPF contribution for care group staff | | 13,213 | 10,700 | - | - | 13,213 | 10,700 |
| - Health camp expenses | | 20,326 | - | - | - | 20,326 | - |
| - Honorarium | | 130 | - | - | - | 130 | - |
| - Love lunch expenses | | 571 | 1,525 | - | - | 571 | 1,525 |
| - Production of DVD/CD and purchase of T-shirts and exercise band | | 8,868 | 20,755 | - | - | 8,868 | 20,755 |
| - Printing - magazine/booklet/form | | 2,356 | 7,527 | - | - | 2,356 | 7,527 |
| - Postage and courier | | 497 | 176 | - | - | 497 | 176 |
| - Publicity expenses | | - | 1,024 | - | - | - | 1,024 |
| - Volunteers expenses | | - | 2,696 | - | - | - | 2,696 |
| - Others | | 2,671 | - | - | - | 2,671 | - |
| | | <u>138,747</u> | <u>115,751</u> | <u>-</u> | <u>-</u> | <u>138,747</u> | <u>115,751</u> |
| Governance costs | | | | | | | |
| - Audit fee | | 4,200 | 3,500 | - | - | 4,200 | 3,500 |
| Other expenditures | 13 | <u>295,920</u> | <u>170,926</u> | <u>-</u> | <u>-</u> | <u>295,920</u> | <u>170,926</u> |
| TOTAL EXPENDITURES | | <u>473,740</u> | <u>307,388</u> | <u>12,172</u> | <u>26,849</u> | <u>485,912</u> | <u>334,237</u> |

The accompanying notes to the financial statements form an integral part of the financial statements.

365 CANCER PREVENTION SOCIETY

STATEMENT OF CHANGES IN FUNDS FOR THE YEAR ENDED 31 DECEMBER 2013

| 2013 | UNRESTRICTED FUND | | RESTRICTED FUND | Total |
|------------------------------------|-------------------|------------------|------------------|------------------|
| | General Fund | Care Cancer Fund | Care Cancer Fund | |
| | \$ | \$ | \$ | \$ |
| Balance at 1 January 2013 | 730,610 | 23,097 | 117,868 | 871,575 |
| Surplus for the year | 133,443 | - | 44,765 | 178,208 |
| Transfer to / (from) | 23,097 | (23,097) | - | - |
| Balance at 31 December 2013 | 887,150 | - | 162,633 | 1,049,783 |
| | | | | |
| 2012 | | | | |
| Balance at 1 January 2012 | 673,346 | 23,097 | 120,682 | 817,125 |
| Surplus/ (deficit) for the year | 57,264 | - | (2,814) | 54,450 |
| Balance at 31 December 2012 | 730,610 | 23,097 | 117,868 | 871,575 |

The accompanying notes to the financial statements form an integral part of the financial statements.

365 CANCER PREVENTION SOCIETY

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2013

| | <u>Note</u> | <u>2013</u> | <u>2012</u> |
|---|-------------|------------------|----------------|
| | | \$ | \$ |
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Surplus for the year | | 178,208 | 54,450 |
| Adjustments for: | | | |
| Donation-in-kind | | (22,764) | - |
| Depreciation of property, plant and equipment | 5 | 28,523 | 18,503 |
| Fixed deposit interest income | | (4,026) | (1,994) |
| Operating surplus before working capital changes | | <u>179,941</u> | <u>70,959</u> |
| Decrease in other receivables | | 10,490 | 15,364 |
| Increase in other payables | | 22,217 | 5,499 |
| Net cash generated from operations | | <u>212,648</u> | <u>91,822</u> |
| Fixed deposit interest received | | 4,026 | 1,994 |
| Net cash inflow from operating activities | | <u>216,674</u> | <u>93,816</u> |
| Cash flows from investing activities | | | |
| Purchases of property, plant and equipment | 5 | (2,917) | (5,475) |
| Net cash outflow from investing activities | | <u>(2,917)</u> | <u>(5,475)</u> |
| Net increase in cash and cash equivalents | | 213,757 | 88,341 |
| Cash and cash equivalents at beginning of year | | 833,619 | 745,278 |
| Cash and cash equivalents at end of year | 4 | <u>1,047,376</u> | <u>833,619</u> |

The accompanying notes to the financial statements form an integral part of the financial statements.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 GENERAL

365 Cancer Prevention Society (the "Society") is registered under the Societies Act, Cap 311 and is a Charity domiciled in Singapore (UEN: T03SS0046H). The registered office is located at 1 Commonwealth Lane, ONE Commonwealth #07-09, Singapore 149544.

The principal objectives of the Society are towards cancer patients by promoting awareness in battling cancer related illness, providing assistance to adopt positive lifestyle, organising support groups and providing financial assistance to needy patients.

2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared in accordance with Singapore Financial Reporting Standards (FRSs) and on a historical cost convention, except as disclosed in the accounting policies below.

The Society has not applied the new FRSs, Interpretations to FRSs (INT FRSs) and amendments to FRSs that have been published and are relevant but not yet effective for the current financial year. The initial application of these standards and interpretations is not expected to have any, or material, impact on the Society's financial statements.

In the current financial year, the Society adopted all relevant and new FRSs, INT FRSs and amendments to FRSs that are effective in the current financial year. The adoption of these new FRSs, INT FRSs and amendments to FRSs did not result in substantial changes to the Society's accounting policies nor have any significant impact on these financial statements.

(b) Functional and presentation currency

The Society has determined the currency of the primary economic environment in which the Society operates to be Singapore Dollar (the "functional currency"). The financial statements are presented in Singapore Dollar which is the Society's functional currency.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

(c) Revenue recognition

Revenue is recognised to the extent that it can be reliably measured and it is probable that the economic benefits will flow to the Society. Revenue is measured at the fair value of the consideration received or receivable.

All income is recognised on a cash basis except for interest income is recognised using the effective interest method.

Revenue from sales of CDs, t-shirt, strips and books are recognised when the Society has delivered the products to the customers and when significant risks and rewards of ownership have been transferred to the customers.

(d) Property, plant and equipment

All items of property, plant and equipment are initially recorded at cost and are stated at cost less accumulated depreciation and any impairment in value.

Depreciation is calculated on the straight line basis to write off the cost of the property, plant and equipment over their estimated useful lives. The annual rates of depreciation are as follows:

| | |
|------------------------|------------------------------------|
| Computers | - 100% |
| Furniture and fittings | - 33 ¹ / ₃ % |
| Office equipment | - 33 ¹ / ₃ % |
| Renovation | - 33 ¹ / ₃ % |

Fully depreciated property, plant and equipment still in use are retained in the financial statements.

(e) Cash and cash equivalents

Cash and cash equivalents comprise of fixed deposits, cash and bank balances.

(f) Employee benefits

(1) *Defined contribution plan*

The Society makes contributions to the state provident fund known as Central Provident Fund (CPF). CPF contributions are recognised as compensation expense in the same period as the employment that gives rise to the contributions.

(2) *Employee leave entitlement*

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2013

(g) Financial instruments

Non-derivative financial instruments

Non-derivative financial instruments comprise other receivables, cash and cash equivalents and other payables. Other receivables are with fixed or determinable payments that are not quoted in an active market.

A financial instrument is recognised if the Society becomes a party to the contractual provisions of the instrument. Non-derivative financial instruments are initially recognised at fair values plus, for instruments not at fair value through profit or loss, any directly attributable transaction costs. Regular way purchases and sales of financial assets are accounted for at trade date, i.e., the date that the Society commits itself to purchase or sell the assets.

Subsequent to initial recognition, non-derivative financial instruments are measured at amortised cost using effective interest rate method less any impairment losses.

Financial assets are derecognised if the Society's contractual rights to the cash flows from the financial assets expire or if the Society transfers the financial asset to another party without retaining control or transfers substantially all the risks and rewards of the assets. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that has been recognised directly in equity is recognised in the statement of financial activities.

Financial liabilities are derecognised if the Society's obligations specified in the contract expire or are discharged or cancelled. Gains and losses are recognised in statement of financial activities when the financial liabilities are derecognised, and through amortisation process.

(h) Impairment of non-financial assets

The carrying amounts of the Society's non-financial assets are reviewed at each balance sheet date to determine whether there is any indication of impairment loss suffered. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Society estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in the statement of financial activities, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Where an impairment loss subsequently reversed, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in the statement of financial activities, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

(i) Impairment of financial assets

The Society assesses at each balance sheet date whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced either directly or through the use of an allowance account. The amount of the loss is recognised in the statement of financial activities.

When the asset becomes uncollectible, the carrying amount of impaired financial assets is reduced directly or if an amount was charged to the allowance account, the amounts charged to the allowance account are written off against the carrying value of the financial asset.

To determine whether there is objective evidence that an impairment loss on financial assets has been incurred, the Society considers factors such as the probability of insolvency or significant financial difficulties of the receivable and default or significant delay in payments.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed to the extent that the carrying value of the asset does not exceed its amortised cost at the reversal date. The amount of reversal is recognised in the statement of financial activities.

(j) Expenditure

All expenditure is accounted for on an accrual basis and had been classified under headings that aggregate all costs related to that activity.

- (1) Costs of generating funds comprise costs which are associated with generating income from all sources other than from undertaking charitable activities.
- (2) Costs of charitable activities comprise resources applied by the Society in undertaking its works to meet its charitable objectives. Such costs include the direct costs of the charitable activities together with those support costs incurred that enable these activities to be undertaken.
- (3) Governance costs include the costs of governance arrangements, which relate to the general running of the Society as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work. These activities provide the governance infrastructure, which allows the Society to operate, and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the Society.
- (4) Other expenditures include the payment of any expenditure that the Society has not been able to analyse within the main expenditure categories.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

(k) Funds

Unrestricted funds are available for use at the discretion of the Society's committee in furtherance of the general objectives of the Society.

Restricted funds are subject to restriction on their expenditure imposed by the donor or through the terms of the fund raised.

An expense resulting from the operating activities of a fund that is directly attributable to the fund is charged to that fund. Common expenses, if any, are allocated on a reasonable basis to the funds based on a method most suitable to that common expense.

(l) Related parties

A related party is defined as follows:

- (1) A person or a close member of that person's family is related to the Society if that person:
 - (i) has control or joint control over the Society;
 - (ii) has significant influence over the Society; or
 - (iii) is a member of the key management personnel of the Society or of a parent of the Society.

- (2) An entity is related to the Society if any of the following conditions applies:
 - (i) The entity and the Society are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
 - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member);
 - (iii) Both entities are joint ventures of the same third party;
 - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
 - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Society or an entity related to the Society. If the Society is itself such a plan, the sponsoring employers are also related to the Society;
 - (vi) The entity is controlled or jointly controlled by person identified in (1);
 - (vii) A person identified in (1) (i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

3 OTHER RECEIVABLES

| | 2013 | 2012 |
|----------------------|---------------|---------------|
| | \$ | \$ |
| Other receivables | - | 4,000 |
| Donation receivables | 3,000 | 8,060 |
| Deposits | 7,490 | 9,490 |
| Prepayments | 744 | 174 |
| | <u>11,234</u> | <u>21,724</u> |

4 CASH AND CASH EQUIVALENTS

| | 2013 | 2012 |
|----------------|------------------|----------------|
| | \$ | \$ |
| Bank balances | 482,017 | 271,912 |
| Cash balances | 1,000 | 1,000 |
| Fixed deposits | 564,359 | 560,707 |
| | <u>1,047,376</u> | <u>833,619</u> |

Fixed deposits bear interest of between 0.25% and 1.10% (2012: 0.25% and 1.195%) per annum and has maturity periods between 2 months and 12 months (2012: 2 months and 12 months) after the end of the reporting period.

5 PROPERTY, PLANT AND EQUIPMENT

| | COMPUTERS | FURNITURE AND FITTINGS | OFFICE EQUIPMENT | RENOVATION | TOTAL |
|-------------------------------------|--------------|---------------------------|---------------------|---------------|---------------|
| | \$ | \$ | \$ | \$ | \$ |
| 2013 | | | | | |
| <u>COST</u> | | | | | |
| At 01.01.2013 | 4,282 | 23,553 | - | 29,900 | 57,735 |
| Additions | - | 22,884 | 2,797 | - | 25,681 |
| At 31.12.2013 | <u>4,282</u> | <u>46,437</u> | <u>2,797</u> | <u>29,900</u> | <u>83,416</u> |
| <u>ACCUMULATED DEPRECIATION</u> | | | | | |
| At 01.01.2013 | 714 | 11,018 | - | 14,030 | 25,762 |
| Additions | 3,568 | 14,521 | 469 | 9,965 | 28,523 |
| At 31.12.2013 | <u>4,282</u> | <u>25,539</u> | <u>469</u> | <u>23,995</u> | <u>54,285</u> |
| <u>NET CARRYING AMOUNT</u> | | | | | |
| At 31.12.2013 | <u>-</u> | <u>20,898</u> | <u>2,328</u> | <u>5,905</u> | <u>29,131</u> |

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

| | COMPUTERS | FURNITURE AND FITTINGS | RENOVATION | TOTAL |
|--|--------------|---------------------------|---------------|---------------|
| | \$ | \$ | \$ | \$ |
| 2012 | | | | |
| <u>COST</u> | | | | |
| At 01.01.2012 | 39,665 | 23,002 | 29,258 | 91,925 |
| Additions | 4,282 | 551 | 642 | 5,475 |
| Disposal | (39,665) | - | - | (39,665) |
| At 31.12.2012 | <u>4,282</u> | <u>23,553</u> | <u>29,900</u> | <u>57,735</u> |
| | | | | |
| <u>ACCUMULATED DEPRECIATION</u> | | | | |
| At 01.01.2012 | 39,665 | 3,195 | 4,064 | 46,924 |
| Additions | 714 | 7,823 | 9,966 | 18,503 |
| Disposal | (39,665) | - | - | (39,665) |
| At 31.12.2012 | <u>714</u> | <u>11,018</u> | <u>14,030</u> | <u>25,762</u> |
| | | | | |
| <u>NET CARRYING AMOUNT</u> | | | | |
| At 31.12.2012 | <u>3,568</u> | <u>12,535</u> | <u>15,870</u> | <u>31,973</u> |

During the financial year, the Company had purchased property, plant and equipment with an aggregate cost of \$25,681 (2012: \$5,475) by means of the following method:

| | 2013 | 2012 |
|------------------|---------------|--------------|
| | \$ | \$ |
| Cash payment | 2,917 | 5,475 |
| Donation-in-kind | 22,764 | - |
| | <u>25,681</u> | <u>5,475</u> |

6 OTHER PAYABLES

| | 2013 | 2012 |
|--------------------------|---------------|---------------|
| | \$ | \$ |
| Staff costs and benefits | 31,958 | 9,074 |
| Other operating costs | 6,000 | 6,667 |
| | <u>37,958</u> | <u>15,741</u> |

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

7 COMMITMENTS

The lease for the premises has tenure of 3 years, with an option to renew the lease for further 1 year period at a rent to be mutually agreed upon.

Future minimum fixed monthly lease payable by the Society but not recognised as payable, are as follow:

| | 2013 | 2012 |
|--|---------------|---------------|
| | \$ | \$ |
| <u>Rental of premise</u> | | |
| Payable within one year | 31,500 | 42,000 |
| Payable after one year but within five years | - | 31,500 |
| | <u>31,500</u> | <u>73,500</u> |
| <u>Rental of office equipment</u> | | |
| Payable within one year | 4,725 | 4,725 |
| Payable after one year but within five years | 8,466 | 13,191 |
| | <u>13,191</u> | <u>17,916</u> |

8 TAX-EXEMPT RECEIPTS

The Society is a member of National Council of Social Service and an Institution of Public Character. This status was renewed for 22 months with effect from 1 October 2012. Tax-exempt receipts issued for donations received during the financial year amounted to \$394,732 (2012: \$286,307).

9 INCOME TAX

The Society is a registered Charity under the Charities Act and will be exempted from income tax subject to compliance with the Income Tax Act Cap. 134.

10 CAPITAL MANAGEMENT

The primary objective of the Society is to safeguard its assets, to effectively and efficiently manage the usage of available capital resources towards supporting the Society's principal and related activities, and ensuring long-term financial sustainability. The Society's overall strategy remains unchanged since prior year.

11 CARE CANCER FUND

Care Cancer Fund is to provide financial support to needy cancer patients.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS 31 DECEMBER 2013

12 RELATED PARTY TRANSACTIONS

Significant related party transactions carried out at arm's length basis during the financial year at mutually agreed amount is as follows:

| | <u>2013</u> | <u>2012</u> |
|---|-------------|-------------|
| | \$ | \$ |
| <u>With key management personnel</u> | | |
| Donation received | 5,117 | 55,000 |
| <u>With related parties</u> | | |
| Donation received | 75,000 | 55,000 |

13 OTHER EXPENDITURES

| | Unrestricted fund General Fund | |
|--|-----------------------------------|----------------|
| | <u>2013</u> | <u>2012</u> |
| | \$ | \$ |
| Bank charges | 159 | 2,012 |
| Course fees | 4,679 | 454 |
| Depreciation of property, plant and equipment (note 5) | 28,523 | 18,503 |
| Entertainment | - | 63 |
| Insurance | 3,240 | 2,773 |
| Medical fee | 1,252 | 1,353 |
| Postage and stamps | 376 | 222 |
| Printing and stationery | 6,591 | 2,642 |
| Refreshment | - | 231 |
| Rental of office equipment | 4,725 | 4,725 |
| Rental of premises | 42,000 | 42,000 |
| Staff salaries and related costs | 169,398 | 72,738 |
| Employer's CPF contribution to staff | 21,227 | 9,795 |
| Staff welfare | 520 | 319 |
| Sundry expenses | 4,973 | 5,552 |
| Telecommunication expenses | 2,868 | 3,484 |
| Transportation | - | 80 |
| Upkeep of equipment | 2,554 | 819 |
| Utilities | 2,835 | 3,161 |
| | <u>295,920</u> | <u>170,926</u> |

There are no other operating expenses incurred for restricted fund during the financial year.

365 CANCER PREVENTION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2013

14 CRITICAL ACCOUNTING ESTIMATES, JUDGEMENTS AND ASSUMPTIONS

The preparation of the financial statements in conformity with FRSs requires the Society's Committee to exercise judgements, the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the financial year. Although these estimates are based on the Society's Committee's best knowledge of current events and actions, actual results may differ from those estimates.

However, the Society's Committee is of the opinion that no judgements or key assumptions are expected to have a significant effect and material adjustment to the carrying amounts of assets, liabilities, income and expenses, and disclosure made, within the next financial year.

15 AUTHORISATION OF FINANCIAL STATEMENTS

The financial statements were authorised for issue in accordance with a resolution of the Society's Committee passed on 7 April 2014.

16 FINANCIAL INSTRUMENTS

Risk management

The main risk arising from the Society's financial instruments is liquidity risk. In the management of liquidity risk, the Society monitors and maintains a level of cash and bank balances deemed adequate to finance the Society's operations and mitigate the effects of fluctuations in cash flows.

The major class of financial liability of the Society is other payables. Other payables of \$37,958 (2012: \$15,741) are expected to be matured within 1 year.

Fair value

The carrying amounts of current financial assets and current financial liabilities recorded in the financial statements approximate their respective net fair values due to the relatively short-term maturity of these financial instruments.

17 KEY MANAGEMENT PERSONNEL COMPENSATION

| | <u>2013</u> | <u>2012</u> |
|---------------------------------------|---------------|-------------|
| | \$ | \$ |
| Staff salary and related costs | 75,644 | - |
| Employer's CPF contribution for staff | 8,133 | - |
| | <u>83,777</u> | <u>-</u> |

During the year, there is one key management person receiving remuneration of less than \$100,000.

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Society, directly or indirectly. The above amounts with key management personnel are for the members of the Society's Committee.